**MINOCQUA PUBLIC LIBRARY BOARD**

**OCTOBER 19, 2020**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Trustees: Jean Mejerle, President; Angie Maki; Laura Mendez; Lisa Nomm; Pat Pechura; Kim Widmer

**Absent Members:** Stephanie Wotachek

**Public Members**: None Present

**Call to order:** Jean Mejerle called the meeting to order at 5:00PM in the Minocqua Town Board Room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility is handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Pechura/Widmer)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of September 21, 2020 meeting:**

**Motion/Second (Pechura/Widmer)** to approve the minutes from the September 21, 2020, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report – Pat Pechura deferred discussion of the treasurer’s report to the point later in the meeting when the 2021 budget presentation would be discussed.
2. Director’s Report – Peggy O’Connell presented director’s report. Discussion included circulation, programming and facility updates.
3. WVLS Report – Pat Pechura indicated there has not been a WVLS meeting since the last MPL board meeting. The next scheduled WVLS meetings will be on November 21, 2020, at 9:30AM at the MCPL.
4. Oneida County Library Board Report – Pat Pechura indicated that there has not been an OCLB meeting since the last MPL board meeting, but in the interim the budget was presented to the Oneida County board for approval. The next OCLB meeting will be held on November 19, 2020, at 1:00PM in the Oneida County board room.
5. MPL Foundation Report – Pat Pechura stated MPL meetings have been postponed and will be rescheduled at a later time.

**Library Service Hours:** Peggy O’Connell discussed the current and future library service hours based on COVID-19 safety procedures, including possible changes in the book quarantine period amongst the DPI and other library directors. Currently, the MPL quarantine period status is stable and will remain as is.

**Fax Policy:** Peggy O’Connell discussed proposed fax policy changes to be reviewed again at the next meeting.

**AARP 2021 Tax Season:** Peggy O’Connell discussed the AARP 2021 tax season, including proposed procedures, library involvement, and the time frame of library usage, to be reviewed again at the next meeting.

**2021 Budget Presentation:** Pat Pechura discussed the 2021 budget as presented on October 8, 2020.

**Public Comment –** No public comment.

Next Board Meeting Set for November 16, 2020, at 5:00PM at the Minocqua Public Library, as posted.

**Adjournment:** Motion/Second (Mendez/Maki) to adjourn the meeting at 5:50PM.

Respectfully Submitted By,

Lisa Nomm, Secretary