**MINOCQUA PUBLIC LIBRARY BOARD**

**NOVEMBER 16, 2020**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Trustees: Jean Mejerle, President; Lisa Nomm; Pat Pechura; Stephanie Wotachek; Kim Widmer

**Absent Members:** Angie Maki, Laura Mendez

**Public Members**: None Present

**Call to order:** Jean Mejerle called the meeting to order at 5:02PM in the Minocqua Town Board Room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility was handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Pechura/Widmer)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of October 19, 2020 meeting:** **Motion/Second (Pechura/Widmer)** to approve the minutes from the October 19, 2020, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report – Pat Pechura discussed the current 2020 budget, as well as the submitted 2021 budget.
2. Director’s Report – Peggy O’Connell presented director’s report. Discussion included circulation, programming and facility updates.
3. WVLS Report – Pat Pechura stated there have been no WVLS meetings since the last MPL board meeting, with the next WVLS meeting is scheduled for November 21, 2020, at 9:30AM at the MCPL. Pat indicated that discussions continue regarding MCPL leaving WVLS for SCLS.
4. Oneida County Library Board Report – Pat Pechura stated that previously submitted budgets were approved, but that there have been no OCLB meetings since the last MPL board meeting, with the next OCLB meeting scheduled for November 19, 2020, at 1:00PM in the Oneida County board room.
5. MPL Foundation Report – Pat Pechura stated MPL meetings have been postponed and will be rescheduled at a later time.

**Library Service Hours:** Peggy O’Connell discussed COVID-19 quarantine procedures and staff updates.

**Fax Policy:** Peggy O’Connell discussed the fax policy changes. **Motion/Second (Nomm/Wotachek)** to approve the fax policy as changed. All “Aye”; motion carried.

**Internet/Wireless Policy:** Peggy O’Connell discussed changes to the internet/wireless policies. **Motion/Second (Pechura/Wotachek)** to approve the internet/wireless policy as changed. All “Aye”; motion carried.

**AARP 2021 Tax Season:** Peggy O’Connell discussed AARP usage of the library during the 2021 tax season. **Motion/Second (Pechura/Wotachek)** to deny usage. Voice vote, motion carried, 5-1.

**2021 Budget Presentation:** Pat Pechura discussed the 2021 budget during her treasurer’s report.

**Public Comment –** No public comment.

Next Board Meeting Set for January 18, 2021, at 5:00PM at the Minocqua Public Library, as posted.

**Adjournment: Motion/Second (Pechura/Widmer)** to adjourn the meeting at 6:03PM.

Respectfully Submitted By,

Lisa Nomm, Secretary