**MINOCQUA PUBLIC LIBRARY BOARD**

**SEPTEMBER 21, 2020**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Trustees: Jean Mejerle, President; Pat Pechura; Lisa Nomm; Kim Widmer; Angie Maki; Stephanie Wotachek

**Absent Members:** Laura Mendez

**Public Members**: None Present

**Call to order:** Jean Mejerle called the meeting to order at 5:00PM in the Minocqua Town Board Room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility is handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Pechura/Wotachek)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of August 17, 2020 meeting:**

**Motion/Second (Widmer/Wotachek)** to approve the minutes from the August 17, 2020, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report – Pat Pechura and Peggy O’Connell discussed current budget.
2. Director’s Report – Peggy O’Connell presented director’s report. Report was discussed, including circulation, programming and facility updates.
3. WVLS Report – Pat Pechura updated board regarding issues discussed at the WVLS meeting on September 19, 2020. The next scheduled WVLS meetings will be on November 21, 2020, at 9:30AM at the MCPL.
4. Oneida County Library Board Report – Pat Pechura indicated that there has not been an OCLB meeting since the last MPL board meeting. The next OCLB meeting will be held on November 19, 2020, at 1:00PM in the Oneida County board room.
5. MPL Foundation Report – Pat Pechura stated MPL meetings have been postponed and will be rescheduled at a later time.

**Library Service Hours:** Peggy O’Connell discussed the current and future library service hours based on COVID-19 safety procedures, including discussion of limited hours through the end of the calendar year, to be reassessed as needed in the interim.

**Temporary Study Room Policy Update:** Peggy O’Connell discussed the current and proposed study room policy based on COVID-19 safety procedures. **Motion/Second (Maki/Widmer)** to approve the temporary study room policy as amended. All “Aye”; motion carried.

**SOT Presentation/Reading Room:** Peggy O’Connell discussed the Science On Tap and Reading Room usage.

**Staff Illness Quarantine Policy:** Peggy O’Connell discussed implementation of the staff illness and quarantine policy. **Motion/Second (Wotachek/Maki)** to approve the staff illness quarantine policy as amended. All “Aye”; motion carried.

**2021 Budget Presentation:** Pat Pechura discussed the 2021 budget proposal to be presented on October 8, 2020.

**Public Comment –** No public comment.

Next Board Meeting Set for October 19, 2020, at 5:00PM at the Minocqua Public Library, as posted.

**Adjournment:** Motion/Second (Pechura/Maki) to adjourn the meeting at 6:39PM.

Respectfully Submitted By,

Lisa Nomm, Secretary