**MINOCQUA PUBLIC LIBRARY BOARD**

**FEBRUARY 15, 2021**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Trustees: Angie Maki, Laura Mendez, Lisa Nomm, Pat Pechura, Kim Widmer

**Absent Members:** Stephanie Wotachek

**Public Members**: Kayla Houp, Karen Stinemates

**Call to order:** Lisa Nomm called the meeting to order at 5:06PM in the Minocqua Town Board Room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility was handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Widmer/Maki)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of January 18, 2021 meeting:** **Motion/Second (Pechura/Widmer)** to approve the minutes from the January 18, 2021, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report – Pat Pechura discussed the treasurer’s report updates.
2. Director’s Report – Peggy O’Connell presented the director’s report. Discussion included circulation, library programs and facility updates.
3. WVLS Report – Pat Pechura discussed Marathon County’s involvement in WVLS and interest in changing to the SCLS. The next WVLS meeting is scheduled for March 20, 2021, at 9:30AM at the MCPL (Marathon County Public Library).
4. Oneida County Library Board Report – Pat Pechura discussed the February 11, 2021, OCLB meeting, including Library Legislative Day, completion of annual reports and MCPL issues. The next OCLB meeting is scheduled for July 15, 2021, at 1:00PM in the Oneida County board room.
5. MPL (Minocqua Public Library) Foundation Report – Pat Pechura stated MPL meetings have been postponed and will be rescheduled at a later time.

**2020 MPL Annual Report:** Peggy O’Connell discussed the details involved in the completion of the MPL annual report.

**Public Library System Effectiveness Statement:** Peggy O’Connell discussed the filing of MPL’s statement regarding library system effectiveness. **Motion/Second (Mendez/Nomm)** to sign the library system effectiveness statement showing that WVLS effectively met the needs of the Minocqua Public Library. All “Aye”; motion carried.

**Library Service Hours:** Peggy O’Connell discussed COVID-19 quarantine procedures and updates, including steps toward increasing Monday hours from 10AM-6PM to 10AM-7PM, the beginning of which will be determined based on staffing issues.

**Patron Rules of Conduct:** Peggy O’Connell discussed the review of and continuation of the patron rules of conduct. **Motion/Second (Maki/Pechura)** to approve the extension of the Patron Rules of Conduct, due to COVID-19 issues, until December 31, 2021. All “Aye”; motion carried.

**2021 Holiday Closed Days:** Peggy O’Connell discussed the review and approval of the proposed 2021 calendar days that the library would be closed. **Motion/Second (Mendez/Pechura)** to approve 2021 MPL holiday calendar. All “Aye”; motion carried.

**OCLB Representative:** Pat Pechura discussed the open OCLB board position, after which Kim Widmer agreed to discuss filling the position with the OCLB. **Motion/Second (Maki/Pechura)** to approve the submission to the OCLB board of the request for Kim Widmer to represent the MPL board at OCLB meetings. All “Aye”; motion carried.

**Election of Officers:** Peggy O’Connell discussed the appointment of Kim Widmer as the MPL board president. **Motion/Second (Maki/Mendez)** to approve the appointment of Kim Widmer as the MPL board president. All “Aye”; motion carried.

**Public Comment –** No public comment.

Next Board Meeting Set for March 22, 2021, at 5:00PM at the Minocqua Public Library, as posted.

**Adjournment: Motion/Second (Maki/Mendez)** to adjourn the meeting at 6:03PM.

Respectfully Submitted By,

Lisa Nomm, Secretary