**MINOCQUA PUBLIC LIBRARY BOARD (MPL)**

**AUGUST 16, 2021**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Kim Widmer, President; Trustees: Angie Maki, Laura Mendez, Lisa Nomm, Pat Pechura, and Karen Stinemates

**Absent Members:** Stephanie Wotachek

**Public Members**: Scott Harrod

**Call to order:** Kim Widmer called the meeting to order at 5:01PM in the library program room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility was handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Nomm/Maki)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of July 19, 2021, meeting:** **Motion/Second (Stinemates/Maki)** to approve the minutes from the July 19, 2021, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report –Pat Pechura reviewed and discussed the treasurer’s report, making note of the amount indicated in the building maintenance category and indicating the amount is due to the resolution of the library electrical issues.
2. Director’s Report – Peggy O’Connell presented the director’s report. Discussion included circulation, programs, and other pertinent library issues, including a reminder of the upcoming WVLS trustee training between August 23-27, 2021. More information can be found at wvls.org.
3. WVLS Report – Pat Pechura stated the next WVLS meeting is on August 21, 2021, at 9:30AM at the Marathon County Public Library to discuss budget issues with no new updates since the last board meeting.
4. Oneida County Library Board (OCLB) Report – Pat Pechura stated the next board meeting is scheduled for August 26, 2021, at 1:00PM in the Oneida County board room to discuss budget issues with no new updates since the last board meeting.
5. Minocqua Public Library Foundation (MPLF) Report – Pat Pechura stated the next meeting will be held on September 23, 2021, at 5:30PM in the Minocqua Public Library program room. She anticipates that one part of the foundation’s discuss will be funding for an updated book drop for the library.

**Ten-year Celebration Wrap Up:** Peggy O’Connell discussed the successful celebration, including the benefit of combining the celebration with the conclusion of the summer reading program.

**Reviewed/Approved Adverse Weather Policy:** Peggy O’Connell presented and discussed the amendments to the adverse weather policy. **Motion/Second (Pechura/Mendez)** to approve the amended policy as presented. All “Aye”; motion carried.

**Preliminary 2022 Budget Discussion:** Peggy O’Connell discussed the preliminary 2022 budget, including the expected addition to the budget to reestablish an assistant director position. More information will be presented at the September board meeting.

**Library Services During COVID 19:** Peggy O’Connell discussed updates to the library services, including allowing groups to use the program room for up to 15 people and for a maximum of two hours, with no outside speakers allowed for club/group presentations. Discussion included a request by Nicolet College to use the program room for three to four hours for two days a week to help with various tutoring needs in the area. Because of its deviation from the previously stated restrictions, the program room usage schedule will be reviewed for availability and usage by Nicolet College will be revisited during the September board meeting.

 **Library Hours:** Peggy O’Connell discussed the library hours, including the increase in hours from Monday through Friday from 9AM-6PM and Saturday from 9AM-3PM to Monday through Wednesday from 9AM-7PM, Thursday through Friday from 9AM-6PM and Saturday from 9AM-3PM starting on September 7, 2021. **Motion/Second (Maki/Pechura)** to approve the amended library hours. All “Aye”; motion carried.

**Public Comment –** Scott Harrod discussed the meeting room policy and appreciated its increased progress despite ongoing COVID-19 issues.

Next Board Meeting Set for September 20, 2021, at 5:00PM in the Minocqua Public Library program room.

**Adjournment: Motion/Second (Pechura/Mendez)** to adjourn the meeting at 6:05PM.

Respectfully Submitted By,

Lisa Nomm, Secretary