**MINOCQUA PUBLIC LIBRARY BOARD (MPL)**

**OCTOBER 18, 2021**

**MINUTES**

**Committee Members Present:** Peggy O’Connell, Library Director; Kim Widmer, President; Trustees: Angie Maki, Laura Mendez, Lisa Nomm, Pat Pechura, and Karen Stinemates

**Absent Members:** Stephanie Wotachek

**Public Members**: None

**Call to order:** Kim Widmer called the meeting to order at 5:01PM in the library program room. The meeting was properly posted and distributed in accordance with the Wisconsin Open Meetings Law and the facility was handicap accessible.

**Verification of Quorum:** There was a quorum to conduct business.

**Approve agenda for today’s meeting:** All agenda items assumed to be discussion/decision items.

**Motion/Second (Pechura/Mendez)** to approve today’s agenda as presented. All “Aye”; motion carried.

**Approve minutes of September 20, 2021, meeting:** **Motion/Second (Stinemates/Mendez)** to approve the minutes from the September 20, 2021, meeting. All “Aye”; motion carried.

**Reports – Updates only, no formal action:**

1. Treasurer’s Report –Pat Pechura reviewed and discussed the treasurer’s report, with more information to be discussed during 2022 budget discussion agenda item.
2. Director’s Report – Peggy O’Connell presented the director’s report. Discussion included circulation, programs, and other pertinent library issues. She encouraged looking for more information on library collaborations at wvls.org.
3. WVLS Report – Pat Pechura stated that the next WVLS meeting will be held on November 20, 2021, at 9:30AM at the Marathon County Public Library.
4. Oneida County Library Board (OCLB) Report – Pat Pechura mentioned that the OCLB met with the Oneida County administrative committee to keep the 2022 budget the same as 2021. This was approved by the committee and will presented to the county board for full approval in November. She stated that the next board meeting is scheduled for December 2, 2021, at 1:00PM in the Oneida County board room.
5. Minocqua Public Library Foundation (MPLF) Report – Pat Pechura discussed the most recent meeting in which the foundation discussed funding for additional Christmas decorations. She stated that the next meeting will be held on March 8, 2022, at 5:30PM in the Minocqua Public Library program room.

**Library Services/Hours During COVID 19:** Peggy O’Connell discussed updates to the library services and hours, including current program room usage and the general satisfaction with the library service hours.

**2022 Budget Discussion:** Pat Pechura and Peggy O’Connell discussed the 2022 budget, which included the addition of an assistant director position. The budget was submitted to the Town of Minocqua, with preliminary approval for approximately $15,000 less than the proposed amount. Pat Pechura pointed out several individual changes from the 2021 budget. The official approval by the electorate is scheduled for November 11, 2021.

**Miron Construction Project:** Peggy O’Connell discussed the estimate for the transition window and study room attachment for a total cost of $58,570. Discussion included funding through community and MPLF donations.

**Public Comment –** None

Next Board Meeting Set for November 22, 2021, at 5:00PM in the Minocqua Public Library program room.

**Adjournment: Motion/Second (Maki/Mendez)** to adjourn the meeting at 5:43PM.

Respectfully Submitted By,

Lisa Nomm, Secretary